



Buena Vista  
Parent Teacher Association

Dear Business Friends,

Walnut Creek is a community that values education where residents, parents, and business owners alike work together to promote excellent schools for our children. Buena Vista Elementary School is a California Distinguished public school in an area with both a socio-economic and ethnically diverse population. We are proud of the fact that our students hail from a large number of countries. With your involvement, Buena Vista will continue to do an outstanding job of preparing our students to live in a diverse and complex world.

Buena Vista seeks your support for the 2010 Annual Auction – “Around the World”, celebrating our unique diversity of families. This event will be held on Saturday, March 6<sup>th</sup>, 2010. With the increasing financial needs of our school, we have an aggressive goal of raising \$50,000. The amount of money raised each year is a direct result of the generous donations of cash, auction items and goods and services from our local business community! We ask you to join us in this valuable partnership for the year.

Everything you donate to us is tax deductible. For tax purposes, our tax identification number is: 94-6171365. If you have any questions or need further information please contact our donations co-chairs, Kirsten Choy & Kerri Metcalf at 925-949-7830 or [donations@buenavistapta.org](mailto:donations@buenavistapta.org).

Despite the financial challenges facing the schools in California, our school has managed to stay strong, positive and provide a solid education for the youth of our community. Good schools are good for business! We thank you in advance for your continued support.

With much appreciation,

Erin Sicotte  
Buena Vista PTA President

Heather Duncan  
Buena Vista Elementary School Principal

[www.buenavistapta.org](http://www.buenavistapta.org)

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# Buena Vista PTA 2010 Annual Auction

## CONTRIBUTION FORM

Money raised at Auction funds well rounded, high quality educational opportunities and services that Buena Vista Elementary might not otherwise be able to offer. Because of the preparations necessary for the auction, we ask that donation forms be submitted by **January 25, 2010** to be included in the auction catalog. Donated items, gift certificates, and display signs will be collected by the school donation coordinators the week of February 15, 2010. Thank you!!!

Donor Name(s): \_\_\_\_\_ Business: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail:\*\*\* \_\_\_\_\_

Other Information: \_\_\_\_\_

\*\*\* Your e-mail information is critical to all Auction communications. Auction receipts will be distributed by e-mail. Thank you!

**Description of item/package being donated:** Be precise and creative; your description will be used for the auction catalog. If you need more space, please use the back or staple a page to this form.

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**Suggested Value of Item/Package:** \$ \_\_\_\_\_

**Can there be multiple winners?** Yes  No  If yes, how many total winners? \_\_\_\_\_

**Optional Photos/Display:**  Photo(s) attached  Donor to provide display for item(s) in February

**Restrictions:** Please describe in detail all restrictions that apply to this donation

Date(s)/Time(s) of use are restricted as follows: \_\_\_\_\_

Must be used by date: \_\_\_\_\_  Date must be mutually convenient for donor & winner.

Other: \_\_\_\_\_

**Anonymous donation?** Does the donor(s) wish to be listed as anonymous?  Yes  No

**Thank you!!!** Please provide all names of persons and/or business to be acknowledged by the BV Auction Committee for this donation and their e-mail address if not already provided above:

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Please return this completed form by January 25<sup>th</sup>, 2010  
**Contact:** Kirsten Choy & Kerri Metcalf, Donation Co-Chairs at:  
[donations@buenavistapta.org](mailto:donations@buenavistapta.org) or 925-949-7830

**Thank you for supporting Buena Vista Elementary School!**  
**Your donations are tax deductible. TAX ID#94-6171365**